

MINNESOTA SWIMMING, INC. BOARD OF DIRECTORS MEETING

Minutes 15 January 2007

DRAFT FOR APPROVAL

Executive Board: Paul Lundsten, General Chair

Present: Terri Meeks, Finance Vice Chair
Absent: Eric Severson, Sr Coach Rep
Dennis Dale, Sr Vice Chair

David Goble, Admin. Vice Chair

Matt Chida, Senior Athlete Rep.
Billy Howard, Age Group Vice Chair

Directors: Gail Andersen, Secretary
Present: Lloyd Larsen, Technical Planning Chair
Denise Carlson, Jr Coach Representative
Absent: David Braun, Ex-Officio

Rick Biggs, Officials Chair Pres
Bridget McCoy, Junior Athlete Rep.
Bob Pearson, Safety Coordinator

Standing Committees Sheryl McGuire, Sanction Coordinator
Present: Cassy Shapley, Registration/Membership
Absent: Sarah Stallkamp, Equipment Chair
Paul Windrath, Webmaster
Susan McNeely, State Records Chair
Marlene Fure, Disability Swimming Chair
Michael Bougie, NTV Chair

Liz Cutter, Legislative Chair
Natalie Kuramoto, Nominating Cmte s
Public Relations Chair (vacant)
John Witzel, Board of Review Chair
Pat Anderson, Central Zone Cmte
Jim Andersen, Outreach Cmte Chair

Others Present: Kate Lundsten, AQJT; Ellen Youngers, ROC; Mike Rogers, FOXJ;
Steve Wilson, NHCP; Catherine Grant, RICH; Bob Peterson, HOPK; Rocky O'Neill, BDOG

1. Call to Order: 7:32 pm by GC Lundsten (quorum present) Additions to Agenda: none

2. Review of Minutes Draft for Approval 2007-11-17

Action: Motion to Approve Minutes as Submitted: by Goble; Second: Pearson Motion carried none opposed

3. NEW BUSINESS

a. Proposed Legislation "MSI Zone Championships Swimmer Scholarships" Submitted by Sr. Coach Rep. Billy Howard
"Swimmers who are current MSI / USA Swimming Athlete Members and who qualify for Economically Disadvantaged Athlete Discount are eligible to receive a 75% discount off the cost to register for the Zone Meet and 75% off the Team Minnesota suit, if it is a separate item."
Discussion: Currently 49 Athletes are being assisted with the Athlete discount. Two of them qualified for the Zone Meet last year. AVC Goble called the Question, second by Larsen.

Action: Motion to Approve Legislation Motion carried none opposed.

3. UNFINISHED BUSINESS

a. Postponed Proposed Legislation "Requirement of MSI/USA Membership for Coaches" Submitted by Paul Lundsten
"If a complaint is received by MSI that an individual who is not a member of MSI/USA Swimming is coaching any USA Swimming member athlete(s), the following procedure will be implemented:
1. A letter will be sent by the MSI Board of Directors informing the Team of which the athlete member(s) is a member that notice has been given to the BoD that a non-member is coaching an athlete member. The Team, through its Head Coach or other party designated to receive notice on the Club's behalf, will be informed that all coaching staff must be members of MSI/USA Swimming and that any non-member must stop all coaching activities immediately or become a member of MSI / USA Swimming before resuming any coaching activities.
2. If notice is received of an additional violation, the BoD shall refer the matter to the MSI Board of Review and request an investigation and hearing. At that hearing, the BoD will seek a six month probationary period for the offending Coach and/or Club.
3. In the event of an additional violation following action by the Board of Review, the BoD will request that the Board of Review conduct an additional investigation and hearing concerning the new violation. At that hearing, BoD will request revocation of the Club's Charter.
4. For purposes of this legislation, "coach" means a person who trains or directs athletes or athletic teams in any respect."
Discussion: This legislation was reviewed by Liz Cutter, Legislative Chair. BoR Chair John Witzel had been consulted.

Action: Motion to Approve Legislation Motion carried none opposed

4. EXECUTIVE OFFICER REPORTS

a. General Chair _____ (Lundsten)
i.) New Pool Proposal: no road blocks have become apparent so far. Developer Todd McIntyre is seeking to collect letters of support for the facility.

ii.) Order of Events Committee: GC Lundsten solicited volunteers to name to the Committee. Coach Steve Wilson, NHCP, Secretary Gail Andersen and Jr Coach Rep Carlson are interested.

b. Administrative Vice Chair (Gobel)

i.) Policy Manual Mission Statement AVC Goble submitted a couple styles of 'mission statements' for the Board to review informally and provide comments.

d. Age Group Vice Chair (Carlson for Howard) *written report attached hereto.*

i.) Submitted preliminary Meet Schedule for Fall 2008 - Summer 2009. Suggested new meets include 3-zone ABC's for both October and November and the addition of a 12-U All Zone A Meet - LCM in July.

e. Finance Report (Meeks)

i.) Audit has been completed and will note a "reportable condition" requiring better separation of duties in regard to finances. The on-line banking accounts will now be accessible to multiple viewers.

ii.) Monies have been reallocated for better interest rates among the savings and CD accounts. The Dain Rauscher account has been increased to \$100,000.

iii.) Meet Revenues have not been included in the current balance.

iv.) National Travel Expense line item has increased due to late coach submittals from previous years. It was suggested that there be a deadline for submitting expenses. The consensus of the Board is to modify the reimbursement policy to include language clarifying "must be received by" regarding reimbursement requests.

f. Senior Coach Representative no report

c. Senior Vice Chair no report

g. Senior Athlete Representative no report

5. DIRECTOR REPORTS

a. Officials Chair (Biggs)

i.) Olympic Trials officials have been notified of their selection. Of approximately 50 deck officials, four are from Minnesota: John Witzel, Dale Brainard, Janet Brainard and Rick Biggs.

b. Safety Coordinator (Pearson)

i.) Coaches Safety Training classes will no longer be offered. New national on-line test must be passed before taking the skills test. MSI will continue to offer water skills sessions.

c. Ex Officio no report

e. Technical Planning Chair no report

d. Junior Athlete Representative no report

f. Junior Coach Representative no report

6. STANDING COMMITTEE REPORTS

a. Registration/Membership Cmte (Shapley)

i.) Fifty charters are filed. Only 4-5 missed the October deadline.

ii.) YTD registrations: Athletes: 4829 Non-Athletes: 430

b. Sanction Coordinator no report

c. Outreach Committee no report

d. Central Zone Meet Committee no report

e. Disability Swimming Committee no report

j. National Times Verification no report

f. Equipment Committee no report

k. Nominating Committee no report

g. State Records Committee no report

l. Board of Review no report

h. Webmaster no report

m. Public Relations Committee no report

i. Legislative Chair no report

6. NEW BUSINESS

a. Relays of Non-championship meets: GC Lunsten noted that current legislation provides for various categories of relays at B/C meets: 10&u, 12&uU, 14&U and Senior.

Action: Motion to extend this legislation to all-zone A-meets beginning 1 April 2008:

by Larsen; second Pearson: *Motion carried* none opposed

b. Discussion of whether to allow High School times as MSI records from "sanctioned" and approved meets. AVC Goble will draft legislation for the February meeting.

c. July Board Meeting: Currently scheduled for 15 July.

Action: Motion to move the July meeting to 8 July 2008. by Pearson; second: Goble.2008 *Motion carried* none opposed

7. Adjournment

Action: Motion to Adjourn: Pearson; Second Goble 9:05 pm

Motion Carried none opposed

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BOARD OF DIRECTORS MEETING

Respectfully submitted,
Gail S. Andersen, Secretary

Minutes 2008-01-15 page 2 of 2
DRAFT FOR APPROVAL