

# REQUIRED SIGNATURE PAGE – CLUB APPLICATION

*Print ~ Read ~ Complete checklist ~ Sign.*

*Return this page to Minnesota Swimming by Mail with a Transmittal of Funds Form & check for amount on club fee schedule.*

Club Name: \_\_\_\_\_ Club Code: \_\_\_\_\_

## PRE-EMPLOYMENT SCREENING

By checking this box and signing below, I formally acknowledge that this club is conducting a Pre-employment screening on all new employees who are required to be members of USA Swimming as required in the USA Swimming Rules & Regulations, Article 502.6.8.

**Required Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Failure to check this box and sign this statement will result in the club application being rejected.*

## RACING START CERTIFICATION

By checking this box and signing below, I formally acknowledge that this club complies with all Racing Start Certification requirements as stated in the USA Swimming Rules & Regulations, Article 103.2.2 and maintains records for its athlete members.

**Required Head Coach Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Failure to check this box and sign this statement will result in the club application being rejected.*

## CONDITIONS OF CLUB MEMBERSHIP DECLARATION

As a Minnesota Swimming – USA Swimming Club we agree to the following:

- To abide by the By-laws and Rules & Regulations of USA Swimming and Minnesota Swimming, Inc.
- To respect, abide by and enforce all decisions of the Board of Directors of Minnesota Swimming, Inc. and USA Swimming.
- That our club has met all Safe Sport mandatory policy requirements (Team Travel, Anti-Bullying, Electronic Communications)
- In addition, our club agrees that all athletes participating in sanctioned competitions are current USA Swimming athlete members and all coaches and assistant coaches who coach at sanctioned competitions are current non-athlete COACH members of USA Swimming.

### Required Signatures:

*We attest to the above statements, have read, and agree to the information on the full club application.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Club President

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Head Coach (if different from above)

## CLUB APPLICATION APPROVAL CHECKLIST

All application components must be received in swim office in order for charter to be approved.

- All pages of the **Club Application** Form fully completed and sent to [cshapley@mnswwim.org](mailto:cshapley@mnswwim.org) **by email**.  
(Assistant Coach Addendum page(s) not required if there are no additional coaches).  
The club application is downloadable on the MSI website, with directions on the form.
- Signature Page** with Signatures of Club President and Head Coach (where indicated), mailed or scanned/emailed to MSI.
- Payment** of Club Application (see current fee schedule) **Fee is based on date approved; not necessarily date received by MSI.**
- Head Coach membership/fee in year applying** for club membership, with all USA Swimming requirements current.  
(Do not send if coach is already a current coach member, on file, in year applying for club membership.)
- Copy of **club bylaws are included** if revisions have been made since last submitted to MSI  
 Bylaws on file with MSI; No revisions  Clubs most current bylaws dated: \_\_\_\_\_
- Use Club's ACH Debit** or  **Mail payment** for club fee to: MINNESOTA SWIMMING, 1001 Highway #7, Hopkins, MN 55305

Date Signature Page Received by Minnesota Swimming: \_\_\_\_\_