

Minnesota Swimming, Incorporated Board of Directors

Minutes of the meeting of November 18, 2003 (Quorum equals 7 people)

Present:

Executive Board Members: David Braun, Dave Goble, Jean Freeman, Drew Walden, Paul Lundsten, Sarah Solfelt

Other Voting Board Members: Tim Mann, Kathy Czuprynski, Michael Bougie, Dennis Dale, Neil Mahoney

Appointed Committee Members: James Goetz, Marlene Goblish, Dave Shapley, Jeff Chida, Bob Pearson, John Witzel

MSI Staff: Cassy Shapley, Sheryl McGuire

Non-Board Members: Ellen Youngers (ROC), Natalie Kuramoto (MCA), John Sfire (ROC), Al Ness (TWIN), Rick Biggs (UNA), Cindy McCollum

The General Chair called meeting to order at 7:40 p.m.

Motion: To approve the minutes of the meeting for September 23, 2003 Seconded; Passed with corrections.

New Business

Annual Calendar Approval (During General Chair's Report)

Meet Database Submission Legislation (Not considered due to the absence of sponsoring BOD member)

Old Business

Meet Database Verification Proposal (Not considered due to the absence of sponsoring BOD member)

Zone Team Future (No action)

Child Protection and Safety Proposal (Not considered due to the absence of sponsoring BOD member)

Executive Officer Reports

General Chair Report: David Braun

- Executive Board will meet two weeks prior to each board meeting.
- Annual Calendar Approval
 - STSC will have two dates: TBA
 - September meeting moved to the 28th
 - HOD meeting October 9th

Motion: To approve the MSI Calendar as amended. **Seconded. Passed, Unanimous.**

Administrative Vice-Chair: Dave Goble

No Report

Senior Vice-Chair: Jean Freeman

- **National Travel Reimbursement:** Revising policy and working on a coach education proposal for January meeting

Age Group Vice-Chair: Drew Walden

- Meet Scheduling Committee: Drew, Olga Splichacova-Espinoza, STAR Swimmer, Ellen Youngers

Finance Vice-Chair: Jack Boder

Not Present / Written Report

- “Due to the Girls’s HS State meet and only receiving October revenue and expense figures this past weekend, the attached balance sheet and budget record is preliminary and un-checked. A lot of work goes into the report when we pass a new budget and start a new fiscal year. Verifying all of the formulas in the spreadsheet takes time and was not done for this preliminary report. I will check the report and submit a final copy to Tim for distribution with the minutes.
- This report is the first report on the new budget. As noted at the HOD the revenues from Registration fees will be reported as “net” so that there is no expense under USS Expense.
- Some of the YTD expenses are expense incurred last fiscal year, but not paid until this year. Those expenses typically even out over the course of the year, but will be review to understand how they will impact the budget. For example, this report shows that we have already expended half of our National Travel budget for the year. I presume that that is an expense that was actually incurred last fiscal year, but not paid until after the start of this current fiscal year.
- I have proposed to [the General Chair] that we need to continue to work on next year’s budget early so that any changes to fees can be determined before we go to print with the registration forms for the season that begins in September 2004. I trust that those decisions will occur.

Senior Coach Rep: Paul Lundsten

- USA-Swimming is beginning to examine a process for background checks on all coaches/officials/volunteers

Child Safety and Protection Proposal

Motion: To approve legislation as proposed. Seconded.

Discussed centered around clarifying that this proposal is an pre-authorization by members to allow MSI, or Club, to conduct a full background check, should a complaint be brought forward that makes it necessary. It is a step toward requiring a background check for all coaches/officials/volunteers. USA-Swimming is putting together its own requirements for future consideration.

Motion: To indefinitely table the legislation. Seconded, passed, NOT unanimous.

Junior Coach Rep: Dennis Dale

No Report

Senior Athlete Rep: Sarah Solfeldt

- Summary of various statistics regarding the Swimmer Retention Seminar
- Need new committee members for next summer
 - Suggestion from the floor to include Division II and Division III Swimmers to the committee.

Junior Athlete Rep: Neil Mahoney

- Introduced self: Member of Minnetonka HS and TWIN swim teams. “Very excited about this opportunity”

Voting Committee Chair / Coordinator Reports

Safety Coordinator: Kathy Czuprynski

No Report

Technical Planning Chair: Rocky O'Neil

Meet Database Submission Legislation Discussion.

Motion: To approve the Meet Database Submission Legislation as proposed, seconded.

Discussion of the legislation centered on combining this legislation with the currently tabled **Meet Database Verification** legislation. (This legislation was tabled in January of 2003 pending the outcome of the Chida Vs Sfire et al complaint being heard by the USA-Swimming Board of Review which alleges the falsification of official meet results after the meet, but before distribution to participating clubs, MSI, and USA-Swimming. The alleged falsifications in 44 splashes gave Champ times to swimmers of the host club).

An email correspondence from Matt Brown suggested combining the two pieces of legislation. Rick Biggs (a Certified Referee) endorsed the proposal that a copy of the final meet database be given to the Meet Referee and any subsequent changes must be approved by the Referee (as required by USA-S rules). John Sfire (ROC) concurred with the suggestion. Jeff Chida (FINA-Canada) suggest that the Meet Referee NOT be a member of the host club as a means of ensuring impartiality. This was not endorsed but much of the Board, nor any of the officials present-the consensus being that an official with certified referee status would be unlikely to support the falsification of results. The General Chair suggested tabling the motion and having the two pieces of legislation brought to the January meeting as a combined proposal.

Motion: Table the motion until January. Seconded, Passed, unanimous.**Officials' Committee Chair:** Michael Bougie

There are 134 Officials.

- 32 have obtained Referee certification
- 25 are certified as Starters
- 77 are certified Stroke and Turn Officials.

Non-Voting Standing Committee Chair / Coordinator Reports**Legislative Chair:** Jim Goetz

- Bylaw changes are awaiting the blessing of USA-Swimming

TIMES / NTV Coordinator: Dave Shapley

No Present / No Report

Adaptive Swimming Chair: Marlene Goblisch

Written Report

Public Relations Chair: Bob Pearson

- Age Group Swimmer of the Month: Received a lukewarm reception from the coaches at the MN-ASCA meeting.
- Senior Spotlight (similar to Age Group Swimmer of the month-for Senior swimmers)
- Pick a meet to highlight to the local media outlets
- Coaches corner
- MN Hall of Fame
- PR awards that are presented (Sullivan, State meet high point)

Webmaster: Matt Brown

- Contact list has been updated. Review it at http://www.mnswim.org/contacts/admin_contacts.htm and send any changes
- New website format update:
 - Have requested Microsoft to assist in solving a software problem with our future website format. The channel chosen is free, but does not guarantee a speedy solution. Our website host (MCG.NET) has not been able to assist for a period of two months. Am pursuing all possible methods of resolution.

- Online Database
 - The database will be updated as of Wednesday, 11-19-03. Last update: 10-27-03.
 - Rochester has submitted results from their invitational in June; Detroit Lakes has not submitted their invitational results.
 - Last Update 10-27-03. Working on an easier way to update this report. Was hoping to receive DL's results so as to close out the 2003 Long Course season Top 20 results.
- Information Flow:
 - Am receiving paper meet information from host clubs. This is not helpful and costs clubs money. Am only interested in receiving electronic forms of information, unless club has no means of providing it other than US mail.

Equipment: Jeff Chida

- Have repaired to date: 2 Display units, 2 start systems, 3 CT5's
- 7 meets have used equipment, 4 have to be billed for usage.

Registration / Membership: Cassy Shapley

- 2070 Athletes in November 2003 (2140 November, 2002, 1851 November 2001)
 - 2070 Regular (2140, 1851)
 - 0 Seasonal (0, 0)
- Non-athlete members: 238 (222, 204)
- Clubs: 10 (17,4)
- Organizations 2 (0, 3)

Records Chair: Tim Mann

- Records still on track to be completely updated by end of November

Meet Sanction Coordinator: Sheryl McGuire No Report

Outreach Coordinator: David Cameron Not Present / No Report

Board of Review: John Witzel

- Board of Review met and elected John Witzel as committee chair.

Nomination Committee:

- Nominating committee met and elected Paul Lundsten as committee chair.

Order of Events Comm: Rocky O'Neil

- Are, or soon will be, posted on website.

2004 Central Zone Committee: Al Ness

- Will be held in Topeka, Kansas

Unfinished Business (Discussion Only):

- None

New Business (Discussion Only):

- Issue of Aging Up between Finals meets

Motion to adjourn at: 8:52pm